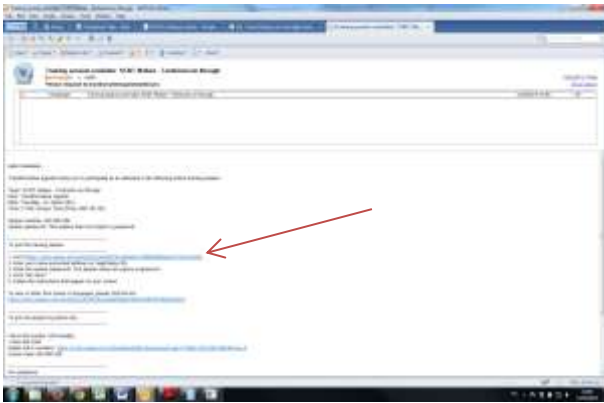
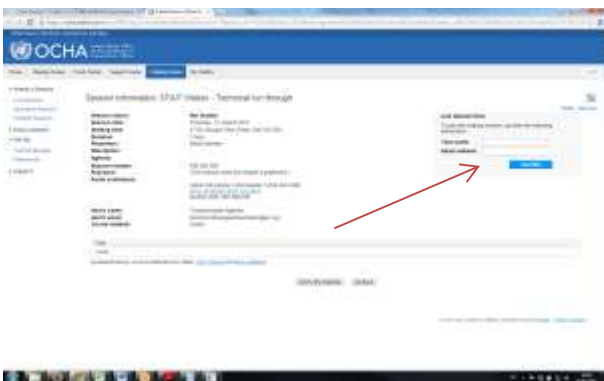


### Step 1: Open Email



### Step 2: Click on link for registration

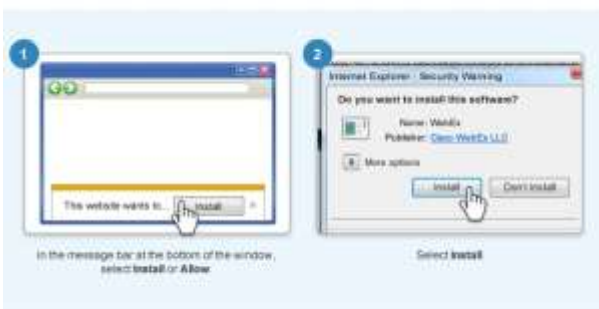


### Step 3: Register & log in



### Optional Step: Install the Cisco Webex add-on or run a temporary application

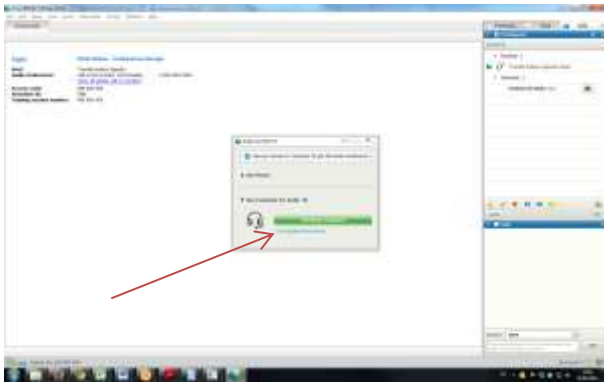
#### Install the Cisco WebEx add-on



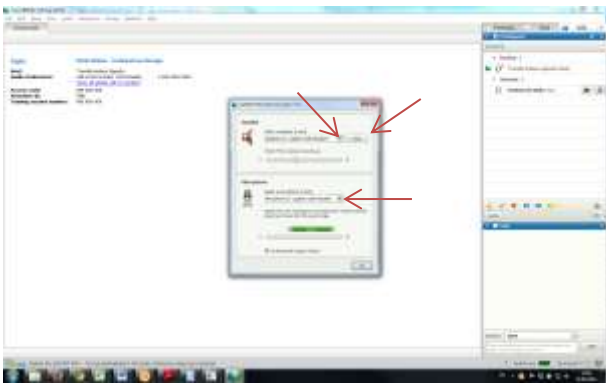
Still having trouble? Try one of these options:

- Run a temporary application to join the meeting immediately.
- Use Java to join your meeting.

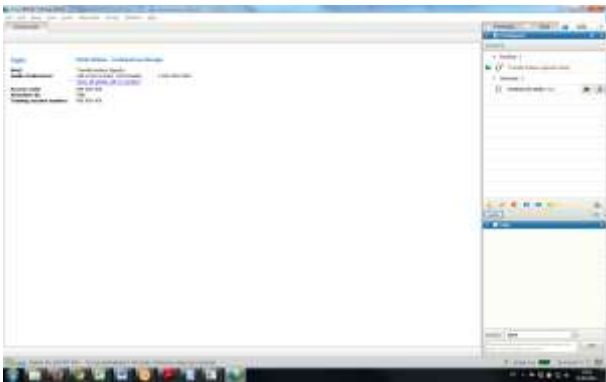
Step 4: Click on Call using computer (You will require headsets/ Speakers)



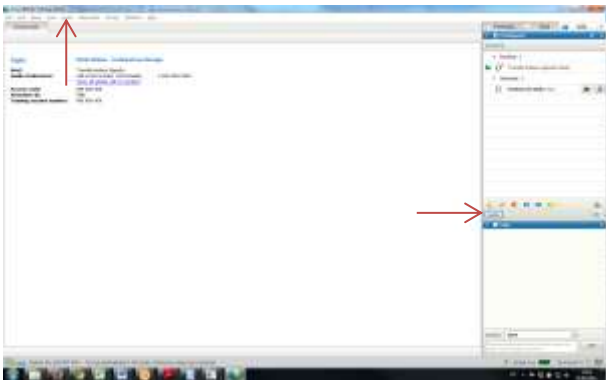
Step 5: Test connection by pressing the test button and also speak up for microphone test. Ensure that you are selecting the appropriate Headset and speakers.



Step 6: Close audio test window after confirming you are connected

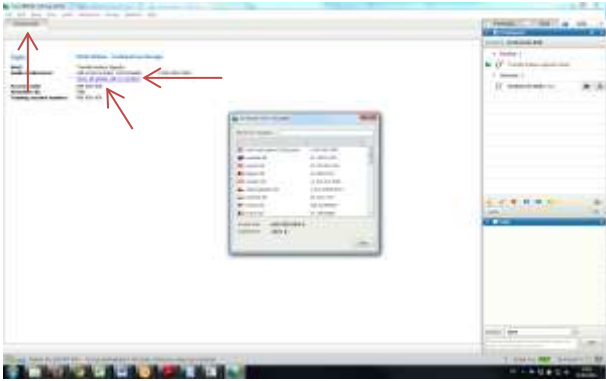


How to get back to audio settings:



To get back to test your audio you can access the Audio button on the top left hand side bar and also in the middle on the right. When you click on it here it will take you to step 5.

Step 7: In case your audio is not working Click on session info on the top left hand corner and find the Global call in number.



Step 8: [Link to all dial in numbers available here](#) , please note that you will have the access code for the event from the invitation to the webinar.

**N.B.:** We should point that **Firefox** has been found to work best with Webex. If you don't have Firefox on your machine, we suggest you to download the latest version from: <https://www.mozilla.org/en-US/firefox/new/>